**Model - Administrative complaint (1)**

(- Annex no. 5 to the methodological rules)

Name of the public authority or institution ..................

Headquarters / Address ........................................

Date .................

Dear Sir / Madam ...................,

I hereby formulate an administrative complaint, according to Law no. **544/2001** regarding the free access to the information of public interest, as subsequently amended and supplemented, since at the request no. ....... from ........ I received a negative answer, on ......., from .......... (fill in the name that public official / public servant concerned)

The documents of public interest requested were the following:

.................................................. ...

The requested documents fall into the category of information of public interest, for the following reasons:

.................................................. ...

I hereby appeal the decision to refuse the communication / non-transmission within the legal term of the information of public interest requested in writing / in electronic format, considering that my right to information, according to the law, has been violated.

Thank you,

..........................

(Petitioner's signature)

Name and address of petitioner ...........................

Address ................................................. ............

Phone ..................

Fax……………………..