**ANNEX no. 6: Model - Administrative complaint (2)**

(- Annex no. 6 to the methodological rules)

Name of the public authority or institution ..................

Headquarters / Address ........................................

Date .................

Dear Sir / Madam ...................,

I hereby formulate an administrative complaint, according to Law no. **544/2001** regarding the free access to the information of public interest, as subsequently amended and supplemented, since at the request no. ......... from ............... I did not receive the requested information within the legal term, established by law.

The documents of public interest requested were the following:

..................................................

The requested documents fall into the category of information of public interest, for the following reasons:

..................................................

I hereby appeal the decision not to receive the information of public interest requested in writing / in electronic format, considering that my right to information, according to the law, has been violated.

Thank you,

........................

(Petitioner's signature)

Name and address of petitioner ...........................

Address ................................................. ............

Phone ..................

Fax………………………